

September 11, 2009  
All-team meeting

Present: Jeanette Neely (AHCMT), Susana Booze, Jack Deely for Greg Knoll (LRT), Colin Mathewson (Crd Council), Valentina Hernandez, Paul Krispki (Crd Council), Elia Ramirez(PPMT), Mathew Stewart (YRT), Kristi Evans (YRT), Barbara Hansen (CTMRT), Melisa Stevens (SAMT), Lisa Vandervort (FJMT), Lisa Maxwell (CRRT), Genoveva Aguilar (BEMT), Diana Ross (Mid City CAN Staff), Nohelia Patel (Mid City CAN Staff)

Purpose: The August 7<sup>th</sup> meeting was the first at which it was decided to have monthly all-team meetings. The purpose of the all-team meetings is to improve communication and coordination among teams. These meetings have limited attendance. Attendance is limited to one co-chair from each team, or a team representative, in the event that either co-chair cannot attend. Attendees should be prepared to take information back to their teams. These meetings will also frequently host The California Endowment. These meetings will be held monthly for the remainder of the planning process. Today's meeting will include a presentation from Steve Eldred and Lori Nacimiento on evaluation.

Updates on BHC planning process: An extended timeline was handed out and vetted by those present. Once proof-reading is complete, the timeline will be made public on the mid city can website. The timeline is broken down month-by-month and included information on the meeting/event, location, time, description, and suggestions about who should attend.

September:

Routine meetings include Networking Council, BHC All-team Meeting, and also Anti-systemic racism training; people are encouraged to attend. Power points will be posted on the website. The open house will be discussed in more detail later.

FYI: AV Crawford Director and IRC are coordinating a celebration meeting the same day of the Open House at 2 pm.

October: Routine meetings include Networking Council and BHC All-team Meeting. Two special trainings will be given by conflict resolution resource team offered to key members of momentum teams; the first will deal with facilitating consensus and the second with dealing with conflict resolution. The history of the momentum teams- small groups, self-facilitated. BHC has changed the nature of these groups, so we want to provide support to these teams. We are asking groups to meet once in October with the purpose of welcome residents. Diana will be present, and will be reaching out to teams for scheduling. Jesse Mills and Diana are attending the logic model training in Oakland, and will share the information at the meetings in October.

Residents will continue to meet in October. This meeting will be publicized through organization networks, HML network, email-blast, and make flyers to the October meeting.

Questions: Are the schedules set-in stone? Diana spoke about the complications of involving 2000+ people due to the scheduling. Some teams, such as food justice, may also have on-going projects that will require them to coordinate directly with Diana if needed. For example, the Food Justice Momentum Team has on-going projects that have nothing to do with BHC, so during the November-February they can continue with these projects as well as BHC planning. This momentum team will have to decide how to best coordinate.

November: Routine meetings include Networking Council and BHC All-team Meeting. TCE will be providing process coaches, and will lay out a set-by-step planning process (guide). In October, momentum teams should “hang-tight” until they can strategize with Diana about what their needs are for the planning sessions and Logic Model coaching in November-February.

FYI: This initiative will focus on systems change and advocacy instead of creating programs and projects. So the purpose of this is to work is to focus on the systems that impact the four big result areas of the momentum teams. For example, if a team is working on attendance, the systems it may examine are the School District, charter schools, private schools, state policies.

Question: When will the survey results be presented? In November when the results are tallied. The issues of the surveys shines light to the issue of how immigration impacts how residents access services and participates in surveys. The conflict resolution representative stated that the communication problems are normal and we should be forward thinking and instead of simply criticizing around our challenges be solution oriented and bring ideas that can help.

Question: Would it be possible to record and report the successes that have happened across the momentum teams? Yes, it is very important to celebrate successes.

December: Routine meetings include Networking Council and BHC All-team Meeting. Community Congress which is explained in the original plan; the purpose is for teams to share their basic concept-level plans with the broader community. It is an opportunity to receive feedback. Teams should not stress and not have a completed draft ready at this time. Each team is required to have one representative speak.

FYI: December 23-January 4 the Wellness Center will be closed. Mid City CAN is working very hard not to schedule during the holidays.

January: Routine meetings include Networking Council and BHC All-team Meeting. Community Congress II which is explained in the original plan; the purpose is for teams to present their draft plans. It is an opportunity to receive feedback. Teams should not

stress and not have a completed draft ready at this time. Each team is required to have one representative speak.

February: Routine meetings include Networking Council and BHC All-team Meeting.  
February 26<sup>th</sup>- Final plan is submitted to The California Endowment.

Question: Are there other communities on the same timeline as City Heights? Yes. The dates presented in the timeline are all in draft. Comments can be sent to Diana by the end of the day; and the final timeline will be emailed to co-chairs. The coordinating council will publicize on the internet. It is very important for people to check and re-check the internet; it is updated daily.

Question: Can the momentum teams promote youth involvement as co-chairs of these teams? Sure, just keep in mind that youth involved in leadership must be supported through the process. It was also mentioned to go into the schools to talk to the kids that need the most help.

**IMPORTANT!:** In the final stages of the process there will be a greater time commitment required of co-chairs, so leadership needs to be able to show up to the planning meetings and also complete behind the scenes tasks such as coordinating the groups, email, writing, planning meetings, etc.

Resident Engagement Guidelines: Created with teams and HML to incorporate the ideas that came from all the teams' plans. It was facilitated through the ICA process/ consensus process and the results were guiding principles.

Child-care and interpretation needs to coordinate with Esperanza from Mid-City CAN a week in advance. eBaza@midcitycan.org

**IMPORTANT!:** Funds cannot be used to anything that is not the initiative. Contact Esperanza or Diana an email with feedback.

Reminder: Note takers from each meeting need to be sent to Diana to be posted on the website because the other teams read these notes. The notes from today will be posted on the website. dRoss@midcitycan.org

Marketing, Com, Tech Team: They designed the flyer, but it is difficult to work without being reactive and not knowing what to do. They have questions about making flyers. Should they make one for the resident meeting? No, what has proven to work best is word-of-mouth and HMLs are working on this.

Open House:

- 1) flyer will be sent to agencies
- 2) HML- copies of the flyers will be made and work through word of mouth.
- 3) Media- grassroots will be the way to go. They encouraged to coordinate this and work with Nohelia to train residents.

- 4) Other ideas- use realtors signs
- 5) Have a flyer created by the September contact the resource team.
- 6) Lisa V. will contact Agale about putting the event on the marquee.
- 7) The youth will create their own version of the flyers and distribute them at the Albertsons.
- 8) Dot survey is being used by School attendance momentum team at the October meeting.
- 9) A plan for resident engagement through Peace Promotion momentum team will be organized on October 1<sup>st</sup> meeting. They will use a Soap Box and they are calling it "From Violence to Peace" and also a quilt that can demonstrate the changes.
- 10) Food Justice will promote their event through tours, a passport, and a display of the future of food choices in City Heights (food justice and injustice).
- 11) Senior momentum teams will pass out flyers at senior centers. Youth will be handing out the flyers around the community.

TCE Planning Evaluation Presentation by Lori Nacimiento at TCE Internal Evaluation Department. She is a one of the four members throughout the state and evaluator of 7 of 14 communities. Evaluation Presentation handout was given. Group discussion:

- 1) What indications will be used to answer evaluation questions?
- 2) How do you define the site?
- 3) The webinar will be posted on the California Endowment website- add link of the webinar to the Mid-City CAN website. Gives the basic understanding of the logic model. Email to Collin.
- 4) September- October discuss the idea of preparing HML to participate in the external evaluation.
- 5) Site visit can help explain how ready sites are and what type of assistance is needed at each site. The notes will be sent after the site visits to report the stories and discuss the trends that have been identified to report similarities.
- 6) Safe Space is a link to assess foundation performance through discussion.
- 7) This type of evaluation happens concurrently with the planning process to help us understand what is working, what needs to be improved before we get to February.
- 8) Cal-connect is the social networking site and will be sent to the collaborative to ask people to sign up. This will be promoted later.
- 9) Terms defined: Initial dashboard (to present what each community looks like as well as the indicators to evaluate City Heights work along the 10 outcomes).
- 10) How will comments from the evaluation be weighed against the safe space comments?
- 11) Health homes are areas that will be evaluated differently because there is not a lot of literature or ways to determine the effectiveness (surveys).
- 12) Has the California Endowment done research on how systems change is evaluated? Alliance for Justice.