

Minutes from 10/26/09 Built Environment Meeting

- Issues Raised
 - Need for more involvement by residents but there needs to be an action plan for the outreach and to encourage involvement
 - Need to figure out plan of action to kick-off the program Built Environment Team effort
 - Reinvent the wheel? Consensus was NO.
 - Identify already existing models that work and customize them to meet group's needs.
 - Need to know the outcome of the resident full engagement plan – surveys were filled out but there's no feedback yet.
 - Need to define Built Environment Momentum team's objective-resident participation
- Action Plan
 - Move forward with proposed resident engagement plan as launching pad for more resident involvement.
 - Create popular education seminars for residents in order to educate residents and encourage more involvement
 - Need to identify what programs already exist, who's working on them, where overlap exists, identify opportunities for collaboration, and identify programs that need to be initiated. HED is working on this effort and can share with momentum team
 - One of such popular education seminars currently scheduled (by HED) is a workshop on redevelopment, schedule to December 3 and 10, respectively. Seminar is free and open to the general public.
 - What's the process to create popular education programs?
 - Suggestion to use Health Equity by Design (HED) resources and support
 - Collect feedback on community surveys and create workshops based on what the community residents have identified as areas of interest/importance
 - How will the group spread the word about the programs?
 - Advertise through the resident team (House Leaders)
 - Advertise at the House meeting on October 27th, 2009 – Virginia assigned to task
 - Next meeting
 - **Next meeting** was scheduled for **November 16th** at **3pm**
 - Agenda

- 15 minute time allocation for Diane to give presentation on Logic Model
- Brainstorming the application of the Logic Model to the group's processes.
- Reworking resident engagement plan to meet group's objective of increased resident involvement/participation
 - A suggestion was made to bring some members of the group's resident base to next meeting in order to explain the logic model to them. However, majority decided to delay the residents involvement. Consensus is for group to get a full understanding of the logic model and how it will be applied to the group's processes before involving additional residents. Some residents are already involved.
 - Group agreed to come to next meeting with suggestions, ideas, and/or proposed plans on how to incorporate logic model into group's processes and how to rework the resident engagement plan to fit the group's goals.
- Rich was selected as the contact person between Diana and the group
- Rich was also selected as the project coordinator for the creation of a list serve for the group's contact base
- Reorganization
 - A reelection of the group's co-chairs was scheduled for the November 16th meeting
 - Kathleen agreed to call current co-chair Estela to inform her of the upcoming election
- Minutes
 - Motion to circulate minutes among all group members – task assigned to Genoveva.
- Adjournment
 - Meeting was adjourned at 2:55pm.